

ASSESSMENT	Problem (Sound Bite)	
	Action	
	Effect	
	Next	
CONTROL	Staff availabel:	Task:
	1	Team leader
	2	Look after patient
	3	Communications
	4	Equipment collection
	5	
COMMUNICATE		
	Who are you	
	What is needed*	
	Basic details	
	The problem (Sound bite)	
	Action (what's been done)	
	Effect (is it effective)	
	*What is needed (repeated)	
EVALUATE	Is the need agreed ?	
	Triage: = when(how soon) + mode + who (competencies)	
	M I N T	
PREPARATION AND PACKAGE	M & N (PERSONAL)	I = (Equipment)
	Phone	A
	Enquiry number	B
	Revenue	
	Safe clothing	C
	Organised route	
	Nutrition	D
	A to Z	
	Lift home	E
TRANSPORT	min... T	Handover (CLEAR)
		Case notes
		Laboratory
		Evaluation
		Audit
		Return equipment